

**O‘ZBEKISTON RESPUBLIKASI**  
**OLIV TA‘LIM, FAN VA INNOVATSIYALAR VAZIRLIGI**  
**SAMARQAND DAVLAT ARHITEKTURA – QURILISH UNIVERSITETI**

**“KELISHILGAN”**  
O‘quv ishlari bo‘yicha  
prorektor  
M.T. Shodmonqulov  
Ro‘yxatga olindi: № 24/a  
«30» avgust 2024 yil



**BIZNESNI BOSHQARISH ASOSLARI**  
**FAN DASTURI**

<b>Bilim sohasi:</b>	<b>400000</b>	Biznes, boshqaruv va huquq
<b>Ta‘lim sohasi:</b>	<b>410000</b>	Biznes va boshqaruv
<b>Ta‘lim yo‘nalishi:</b>	<b>60411300</b>	Biznesni boshqarish (tarmoqlar bo‘yicha)

Samarqand – 2024

**Kurs ma'lumotlari**  
Course Information Form

Modul kodi Code BIZ2080	O'quv yili 2024-2025	Semestr 3	ECTS – Kreditlar 3-semestr -5			
Modul turi Majburiy	Ta'lim tili O'zbek/rus		Auditoriya soatlari			Mustaqil ta'lim (soat/hafta) Independent Education (hour/week)
Fan nomi Title	Jami yuklama	Ma'ruza (soat/hafta) Lecture (hour/week)	Amaliy (soat/hafta) Practical (hour/week)	Laboratoriya (soat/hafta) Laboratory (hour/week)		
Biznesni boshqarish asoslari	3-semestr -150	3-semestr -4			3-semestr -6	

<b>Dastlabki shart</b> Prerequisite	<b>Yo'q</b> None
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<b>Semestr</b> Semestr	<b>Kuzgi</b> Autumn
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<b>Kurs tili</b> Course language	<b>O'zbek, Ingliz, Rus</b> Uzbek, English, Russian
<b>O'quv kursi</b> Level of Course	<b>Ikkinchi kurs</b> Second Cycle
<b>Ta'lim yo'nalishlari</b> Course type	60411300 – Biznesni boshqarish (tarmoqlar bo'yicha)
<b>Kurs toifasi</b> Course Category	Asosiy Core Courses
<b>Dars shakli</b> Mode of Delivery	An'anaviy (Yuzma – yuz muloqot) Face – to – face

<b>Ma'sul kafedra</b> Owner academic unit	Biznesni boshqarish Bussines adminstration
<b>Kursga ma'sul</b> Cours Coordinator	Sh.N.Jumanov
<b>O'qituvchilar</b> Instructor(s)	B.K.Abdusamatov, Z.A. Mirzayev
<b>Yordamchilar</b> Asistant(s)	R.T. Murodov

<b>Fanni o'qitishdan maqsad</b> Course objectives	Talabalarga boshqarish va tashkil etishni o'rgatish, ularga erishishga imkon berish bu tushunchalarni haqida nuqtai nazar qamrab olgan. Acquaint students with management and organization, letting them gain a perspective about these concepts.
<b>Fanning mazmuni</b> Course content	Menejment va tashkilotning asosiy masalalari: boshqaruv fikrining evolyutsiyasi, Menejment maktablari, jarayon maktabi (rejalashtirish, tashkil etish, yetakchilik, Muvofiqlashtiruvchi, nazorat qilish), miqdoriy maktab (qaror qabul qilish usullari), xatti-harakatlar Maktab (aloqa, motivatsiya, etakchilik, inson resurslari), kelajagi Boshqaruv.

	<p>Basic issues in management and organization: Evolution of Management Thought, Management Schools, Process School (Planning, Organizing, Leading, Coordinating, Controlling), Quantitative School (Decision Techniques), Behavioural School (Communication, Motivation, Leadership, Human Resources), Future of Management</p>
<p><b>Tavsiya qilingan yoki talab qilinadigan adabiyotlar ro'yxati</b> Recommended Or Required Reading</p>	<p><b>Asosiy adabiyotlar:</b></p> <ol style="list-style-type: none"> <li>1. Suyunova Y.M. Raxmonova F.M., Biznesni rejalashtirish. O'quv qullanma. Samarqand 2021. -260 bet.</li> <li>2. Suyunov A.S., Suyunva Ya.M va boshqalar, Biznesni rejalashtirish. Darslik-T. O'zbekiston yozuvchilar uyushmasi Adabiyot jamg'armasi nashriyoti, 2023, – 294 b.</li> <li>3. Maxmudov E.X., Isoqov M.YU. Biznes - rejalashtirish. O'quv qo'llanma. –T.: O'zbekiston yozuvchilar uyushmasi Adabiyot jamg'armasi nashriyoti, 2005, – 160 b.</li> <li>4. Лопарева, А. М. Бизнес-планирование : учебник для вузов / А. М. Лопарева. — 3-е изд., перераб. и доп. — Москва : Издательство Юрайт, 2020. — 273 с.</li> <li>5. Xayitov A.B. I.A Bakeyeva va boshqalar Biznesga kirish. O'quv qo'llanma. -Toshkent 2021. -368 b.</li> </ol> <p><b>Qo'shimcha adabiyotlar:</b></p> <ol style="list-style-type: none"> <li>6. Mirziyoyev Sh.M. Erkin va farovon demokratik O'zbekiston davlatini birgalikda barpo etamiz. Toshkent, "O'zbekiston" NMIU, 2017. -56 b.</li> <li>7. Mirziyoyev Sh.M. Qonun ustuvorligi va inson manfaatlarini ta'minlash yurt taraqqiyoti va xalq farovonligini garovi. "O'zbekiston" NMIU, 2017.-47 b.</li> <li>8. Mirziyoyev Sh.M. Buyuk kelajagimizni mard va oliyjanob xalqimiz bilan birga quramiz. "O'zbekiston" NMIU, 2017.- 485 b.</li> <li>9. Mirziyoyev. Sh.M. Tanqidiy tahlil, qat'iy tartib-intizom va shaxsiy javobgarlik – har bir rahbar faoliyatining kundalik qoidasi bo'lishi kerak. "O'zbekiston" NMIU, 2017. – 103 b.</li> <li>10. O'zbekiston Respublikasi Prezidentining 2022 yil 28 yanvardagi 2022-2026 yillarga mo'ljallangan Yangi O'zbekistonning taraqqiyot strategiyasi to'g'risida"gi PF-60-sonli Farmoni. Qonunchilik ma'lumotlari milliy bazasi, 29.01.2022-y., 06/22/60/0082-son, 18.03.2022-y., 06/22/89/0227-son.</li> <li>11. Maxmudov E.X., Isoqov M.Yu. Biznes - rejalashtirish. O'quv qo'llanma. –T.: O'zbekiston yozuvchilar uyushmasi Adabiyot jamg'armasi nashriyoti, 2005, – 160 b.</li> </ol> <p><b>Axborot manbalari:</b></p> <ol style="list-style-type: none"> <li>1. <a href="http://www.gov.uz">www.gov.uz</a> – O'zbekiston Respublikasi xukumat portal;</li> <li>2. <a href="http://www.lex.uz">www.lex.uz</a> – O'zbekiston Respublikasi Qonun xujjatlari ma'lumotlari milliy bazasi</li> <li>3. <a href="http://www.economics.ru">http://www.economics.ru</a></li> <li>4. <a href="http://www.ser.uz">www.ser.uz</a></li> <li>5. <a href="http://www.managment.ru">www.managment.ru</a></li> </ol>
<p><b>Tavsiya etilgan qo'shimcha</b></p>	<p>Yo'q\ (bor bo'lsa yoziladi)</p>

<b>dastur komponentlari</b> Recommended Optional Program Components	None
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<b>Kursni o'rganish natijalari</b> Course learning outcomes	
1	Ushbu kursni muvaffaqiyatli tamomlagan talabalar fan dasturi bo'yicha chuqur amaliy va nazariy bilimlarga ega bo'ladilar; Students who successfully complete this course; they will have in-depth practical and theoretical knowledge of the science program;
2	Talabalar biznes boshqaruvining asosiy tushunchalarini aniqlab oladilar; Students will identify the basic concepts of business management;
3	Talabalar korxonalarda tashkiliy tuzilmalarga ta'sir etuvchi omillar haqida tushunchaga ega bo'ladilar; Students will gain an understanding of the factors affecting organizational structures in enterprises;
4	Boshqaruv masalalarini tahliliy va yaxlit nuqtai nazardan muhokama qilinadi; Management issues are discussed from an analytical and holistic point of view;
5	Biznesni boshqarishda korporativ ijtimoiy mas'uliyat va axloqning ahamiyatini muhokama qilishadi; They discuss the importance of corporate social responsibility and ethics in business management;
6	O'z fikr-mulohaza va xulosalarini asosli tarzda aniq bayon eta olish malakalariga ega bo'ladilar. They will have the skills to express their opinions and conclusions clearly.

<b>Haftalik ma'ruza mavzular va tegishli tayyorgarlik ishlari</b> Weekly lecture subjects and related preparation studies		
<b>Hafta</b> Week	<b>Mavzular</b> Themes	<b>Resurslar</b> Related preparation
1.	Kirish va umumiy ma'lumot.	1,3,7,10,12 - adabiyot
2.	Menejmentning tabiati-klassik va neoklassik maktab.	1,2,5,7,9,11-adabiyotlar
3.	Menejment fikrining evolyutsiyasi, zamonaviy maktablar. Boshqaruv fikri	1,4,6,8,11-adabiyotlar
4.	Boshqaruv jarayoni: rejalashtirish jarayoni.	2,3,4,7,10-adabiyotlar
5.	Tashkilot jarayoni.	1,3,7,10,12 - adabiyot
6.	Moslashuvchan tashkilot tuzilmalari. Boshqarish jarayoni.	2,4,6,9,11-adabiyotlar
7.	Qaror qabul qilishda asosiy qoidalar.	1,4,6,8,11-adabiyotlar
8.	Tashkiliy reja va menejment.	3,4,8,10,12 – adabiyotlar
9.	Tashkilotlardagi guruhlar.	1,3,7,10,12 - adabiyot
10.	Shaxslararo muloqot.	1,4,6,8,11-adabiyotlar
11.	Zamonaviy motivatsiya nazariyalari.	1,2,5,6,8,12 – adabiyotlar
12.	Yetakchilik.	1,3,7,10,12 - adabiyot
13.	Mojarolarni boshqarish.	1,4,6,8,11-adabiyotlar
14.	O'zgarishlarni boshqarish.	1,4,7,9,10 – adabiyotlar
15.	Biznes rejani asosiy bo'limlarini tuzish bo'yicha maslahatlar.	2,3,5,6,9, – adabiyotlar

<b>Baholash jarayoni</b> Evaluation System		
<b>Mashg'ulot turi</b> Activities	<b>Soni</b> Number	<b>Baholash</b> Percentage of Grade

<b>Darsga qatnashish</b> Attendance / participation	30	15
<b>Laboratoriya ishi</b> Laboratory		
<b>Amaliy ish (qo'shimcha vazifa)</b> Application		
<b>Kurs ishi</b> Field work		
<b>Maxsus kurs amalyoti (ish joyida)</b> Special course internship (work placement)		
<b>Testlar</b> Quizzes / studio critics		
<b>Uyga vazifani baholash</b> Homework assignments	5	10
<b>Ijodiy ish (taqdimot)</b> Presentations / jury	5	5
<b>Loyiha ishi</b> Project		
<b>Seminar</b> Seminar / workshop		
<b>Oraliq nazorat</b> Mid -Terms	2	20
<b>Yakuniy nazorat</b> Final	1	50
<b>O'zlashtirish ko'rsatgichi</b> Percentage of in – term studies		50
<b>Yakuniy imtihon bahosi</b> Percentage of final examination		50
<b>Jami</b> Total		100

<b>ECTS taqsimoti</b> ECTS workload table			
<b>Topshiriqlar</b> Activities	<b>Soni</b> Number	<b>Davomiyligi (soat)</b> Duration (hour)	<b>Umumiy yuklama</b> Total workload
<b>Mashg'ulot soati</b> Course hours	15	4	60
<b>Laboratoriya ishi</b> Laboratory			
<b>Amaliy ish (qo'shimcha vazifa)</b> application			
<b>Kurs ishi</b> Field work			
<b>Mustaqil ta'lim (maslahat)</b> Study hours out of class	5	2	10
<b>Maxsus kurs amalyoti (ish joyida)</b> Special course internship (work placement)			
<b>Uyga vazifani baholash</b> Homework assignments	5	2	10
<b>Testlar / Viktorina</b>			

Quizzes / studio critics			
<b>Loyiha ishi</b> Project			
<b>Ijodiy ish (taqdimot)</b> Presentations / seminar	5	1	5
<b>Oraliq nazorat</b> Mid – terms (Examination +Examination prep. Duration)	2	10	20
<b>Yakuniy nazorat (nazorat va nazoratga tayyorlanish soati)</b> Final (examination +examination prep.Duration)	1	15	15
<b>Jami yuklama</b> Total workload			150
<b>Jami yuklama / 30 (soat)</b> Total workload / 30(h)			150/30=5
<b>Kredit</b> ECTS credit			5

<b>Qo'shimcha eslatmalar</b> Extra Notes	Yo'q\ (bor bolsa yoziladi) None
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Fan dasturi Mirozo Ulug'bek nomidagi Samarqand davlat Arxitektura-qurilish universiteti kengashning 2024 yil 30 -avgustdagi 1 -sonli bayonnomasi bilan ma'qullangan.

**Kafedra mudiri:**

Jumanov Sh.N.

**Tuzuvchilar:**

Abdusamatov B.K.

Mirzayev Z.A.